

INFORMATION SHEET

ABOUT

THE DIPLOMA WORK FOR THE CIVIL ENGINEERING BSC PROGRAMME

DIPLOMA WORK SCHEDULE

1. OPTIONS FOR TOPIC DESIGNATION (DEADLINE: 21 FEBRUARY 2020)

- The student designates the topic and the external supervisor (senior Structural designer)
- The Department or the internal supervisor provides the topic and the external supervisor for the student
- Note that opting for an external supervisor is not mandatory.

2. COMPULSORY ANNEXES

- **Topic sheet**

The topic sheet is to be bind together with the text of the diploma work in hard cover. The student is required to execute all the designated tasks, the supervisor is authorized to reject the submission otherwise.

- **Control sheet/control diary**

The control sheet is a register of consultations signed by both the internal and external supervisors at every single appointment. The diary entries must contain the date and subject of discussions. Do not bind the diary together with other documents.

- **Résumé**

The one page long résumé briefly summarizes the content of the diploma work.

- **Plagiarism declaration**

The following declaration is a single page document submitted, but not bind together with the diploma-work itself.

I know that plagiarism is wrong. Plagiarism is to use another's work and pretend that it is one's own.

DECLARATION:



I am aware of and understand the University's policy on plagiarism and I certify that this assignment is my own work, except where indicated by referencing, and that I have followed the good academic practices noted above

This essay/report/project/..... is my own work.

I have not allowed, and will not allow, anyone to copy my work with the intention of passing it off as his or her own work.

Signed

The format of the diploma work can be found here: [bscdiplomaworkformat-2020.doc](#)

- Drawing material

Drawings should be made with some CAD software, available in the Faculty Labs. A selected sample can be found at „Appendix 3”. The drawing should be folded to A4 standard size (or a bit smaller so that they can fit into the pouch at the end of the thesis). The front page should contain the data of the relevant drawing. The drawings should be placed in the pouch attached to the back cover. If there is a CD version of the printed thesis, it should also be placed in the pouch. The thickness of the back pouch should be determined when binding. Printing and folding the drawings to A4 size first will help you determine the thickness.

The A4-sized drawings may be bound to the thesis in the „Annexes”.

The CD must be handed in either in a paper or a plastic cover. The name of the student, the title of the thesis and the date of the submission must be written on the CD.

The above guidelines are binding, any derogation is subject to permission of the internal thesis advisor.

A recommended sample for subtitling the drawings

University of Pécs, Faculty of Engineering and Information Technology Institute of Smart Technology and Engineering Department of Civil Engineering		Date:
Title of the thesis:		Size:
Designation of the drawing:		Number of the drawing:
Made by:	Internal thesis advisor:	External thesis advisor:

3. CONSULTATION

During the semester the student is required to certify at least 5 appointments upon the following deadlines and degrees of readiness.

	Degree of readiness	Deadline
1.	Topic acceptance	21 February 2020
2.	Content designation	29 March 2020
3.	50% readiness	24 April 2020
4.	Finishing the manuscript	22 May 2020
5.	Submission	12 June 2020

4. SUBMISSION

The finished diploma work must be uploaded to: <http://szakdolgozat.mik.pte.hu/>

When you have finished your diploma work, you have to submit three things at your supervisor:

1. CD-ROM or DVD containing your diploma work, including extra files
2. printed version of the diploma thesis description page (3rd page in the DOC file)
3. printed and signed version of the declaration page (4th page of the DOC file)

5. REFEREE'S REPORT ON THE THESIS

The thesis must be evaluated. The referee must be an external expert with a university degree, a university professor or a researcher. It is the Department of Civil Engineering that designates the referee.

The candidate shall be notified about the referee's report no later than 2 days prior to the defense of the thesis.

The result given to the report is only a recommendation to the Final Examination Board. It is not qualified as a grade. The final grade is given by the Final Examination Board.

6. EVALUATION OF THE SUBJECT OF DIPLOMA WORK

The subject of Diploma Work is evaluated with a midterm grade. The internal committee appointed by the programme coordinator determines the midterm grade with regard to the referee's report until a specified deadline.

Pécs, 2020.01.06.

Prof. Dr. Lindenbach Ágnes
Head of the Program