

General Information:

Name of Course: **ENGLISH FOR SPOKEN TECHNICAL COMMUNICATION**

Course Code: PMEILNE501
Semester: 1st
Number of Credits: 2
Allotment of Hours per Week: 2 Lessons /Week
Evaluation: Final grade (one test, one presentation, class participation)
Prerequisites: Completion of Placement test

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Introduction, Learning Outcomes:

The course is designed for engineering and architecture students with intermediate or higher knowledge of English. The aim of the course is to develop spoken (receptive, interactive and productive) language proficiency in the context of engineering and technology. Students will be expected to engage fully in the class through spoken contributions.

The purpose of the course is to enable students to use English efficiently and fluently in the course of their academic studies and later in their professional career. It develops spoken language skills through interaction and task-based work.

Students must have either a recognised intermediate level (B2) language certificate or have successfully passed a placement test to take this course.

General Course Description and Main Content:

Topics discussed in the course include energy resources, materials science, IT, telecommunications, environmental protection, architecture and construction. Students will study and practise effective presentation skills and give a presentation on a chosen topic relevant to their particular fields of study.

Methodology:

Articles and audio visual materials on current topics of technology are used to stimulate group work, discussions and debates. Presentation skills and techniques are covered to enable students to make and deliver their end of term presentations.

The end-of-term presentation requirements and instructions are set out in a separate document.

Schedule:

Week 1 Introduction, Placement Test

Week 2 Renewable and non-renewable energy resources

Week 3 Developments of the automobile/ Transport

Week 4 Construction projects

Week 5 Traditional and modern materials

Week 6 Cities

Week 7 Public utilities

Week 8 Information Technology

Week 9 Autumn study break

Week 10 Midterm test

Week 11 Telecommunications

Week 12 Environmental protection

Week 13 Architecture

Week 14 Student presentations

Week 15 Student presentations

Attendance:

Attending is required all classes, and will impact the grade (max. 10%). Unexcused absences will adversely affect the grade, and in case of absence from more than 30% of the total number of lesson will be grounds for failing the class. To be in class at the beginning time and stay until the scheduled end of the lesson is required, tardiness of more than 20 minutes will be counted as an absence. In the case of an illness or family emergency, the student must present a valid excuse, such as a doctor's note.

Evaluation + Grading

Grading will follow the course structure with the following weight: Midterm test: 50%, Presentation: 40%. The remaining 10% will be assessed according to participation, progress, effort and attitude. Please note that attendance will adversely affect one's grade, both in direct grade reduction and in missing work in the development of a project. The final grade will be based on the following guidelines:

5. Outstanding work. Execution of work is thoroughly complete and demonstrates a superior level of achievement overall with a clear attention to detail. The student is able to synthesize the course material with new concepts and ideas in a thoughtful manner, and is able to communicate and articulate those ideas in an exemplary fashion.

4. High quality work. Student work demonstrates a high level of consistency, and thoroughness throughout the coursework. The student demonstrates a level of thoughtfulness in addressing concepts and ideas, and participates in group discussions. Work may demonstrate excellence but less consistently than a '5' student.

3 Satisfactory work. Student work addresses all of the project and assignment objectives with few minor or major problems.

2. Less than satisfactory work.

1. Unsatisfactory work. Work exhibits several major and minor problems with basic conceptual premise, lacking both intention and resolution.

Grading Scale:

Numeric Grade:	5	4	3	2	1
Evaluation in points:	89%-100%	77%-88%	66%-76%	55%-65%	0-54%

Students with Special Needs:

Students with a disability and needs to request special accommodations, please, notify the Deans Office. Proper documentation of disability will be required. All attempts to provide an equal learning environment for all will be made.

Readings and Reference Materials:

All the course materials and handouts are made available on Neptun MeetStreet.