

COURSE DESCRIPTION AND COURSE REQUIREMENTS
ACADEMIC YEAR 2021/2022 AUTUMN SEMESTER

<i>Course name</i>	<i>Introduction to English for Technical Studies - Writing</i>
<i>Course Code</i>	SZE020AN
<i>Hours/Week</i>	2 seminars
<i>Credits</i>	2
<i>Degree Programme</i>	All
<i>Study Mode</i>	Full time
<i>Evaluation</i>	Final course grade
<i>Teaching Period</i>	Spring/ Autumn
<i>Prerequisites</i>	Placement test (minimum entry level: CEFR B1+)
<i>Department</i>	Centre for Foreign Languages for Technical Purposes
<i>Instructor</i>	<i>Julia Török</i> Office: B031, e-mail: torok.julia@mik.pte.hu
<i>Time</i>	Wednesday 11.15 - 12.45 OR Thursday 11.15 - 12.45

AIMS AND OBJECTIVES

The aim of the course is to help students understand the conventions of academic writing in English and develop their ability to write in an academic and professional manner.

SHORT COURSE DESCRIPTION

The course is designed for students attending engineering higher education. It requires an intermediate knowledge of English. This course bridges the gap between general and academic English and introduces students to the principles of effective written communication and critical reading. The selection of materials focuses on the needs of students in engineering higher education. The course features thought-provoking topics with several articles and texts on the latest developments in technology and engineering. These texts are used as resources for academic and technical vocabulary and models for the passages to be written by students. Students practise note taking, paraphrasing, writing technical descriptions, reviews, posters and learn the skills of developing an argument and analysing visual information. The course develops students' understanding of how they can avoid plagiarism. Students will have individual tasks but they will also work in pairs or teams.

CONTENT

Syllabus:

Week 1	Orientation
Week 2	Reading: 5G Writing: giving a definition, developing an argument
Week 3	Reading and writing: crediting sources, avoiding plagiarism
Week 4	Reading: robots and machines Writing: note taking, comparing and contrasting
Week 5	Reading: waste management technologies Writing: proposals
Week 6	Reading: nuclear energy Writing: giving a balanced view
Week 7	Midterm test
Week 8	Autumn break
Week 9	Reading: Dyson electronics Writing: summary
Week 10	Reading: subterranean hotel Writing: collecting information from sources, referencing
Week 11	Reading: BIM Writing: technical description
Week 12	Reading: engineering feats Writing: posters
Week 13	Reading and writing: understanding visual information, graphics; graphs
Week 14	Revision
Week 15	Final test

REQUIREMENTS AND ASSESSMENT

Attendance:

Attendance is required and will impact the grade. Unexcused absences will adversely affect the grade, and absences from more than 30% of the total number of lessons will be grounds for failing the class. Punctual attendance for the lesson is required and arriving more than 20 minutes late will be counted as an absence. In the case of an illness or family emergency, students must present a valid excuse, such as a doctor's note.

Minimum Course Requirements, Assessment and Grading Policy:

For passing the course students are required to pass both the midterm- and final test (minimum 50%).

Students can retake missed or failed tests only once. They can also re-sit the test if they want to improve their mark. In the latter case the result of the re-sit will be taken into consideration when the final course grade is calculated.

Submission of home assignments.

Final grade: midterm test 25%, final test 25%, home assignments 25%, class participation and in-class assignments: 25%

Grading Scale:

85 – 100%	5 (Excellent)
76 – 84%	4 (Good)
61 – 75%	3 (Average)
50 – 60%	2 (Poor)
0 – 49%	1 (Fail)

COURSEBOOKS AND RECOMMENDED READING

Handouts in the Teams Class Material folder